# **Monroe County Government** Fiscal Year 2005 Business Center Organizational Chart Fire & Rescue Services Business Center **Executive Director** Positions = 63.00 Fire & Rescue District 1 Positions = 11.00 Fire & Rescue Coordinator Positions = 5.00**EMS Administration** Positions = 42.00 **Fire Marshal** Positions = 3.00 **Upper Keys Trauma District** Positions = 2.00

## Fire & Rescue Services Business Center

#### **Business Center Vision**

We will provide fire protection and emergency medical services to the citizens of and visitors to Monroe County in the most effective, professional and efficient manner possible

#### **Mission Statement**

We will ensure an effective fire rescue service, protecting life and property by providing top quality emergency care and transportation of the sick and injured. In addition, through fire prevention and education, high quality training, fire suppression, and fire investigative services, we strive to minimize the effect of fires, hazardous materials releases, and other natural or man-made emergencies on the environment, the economy, and the quality of life in Monroe County.

#### **Summary of Services Provided**

- Emergency response to medical emergencies, vehicular accidents with injury, and transportation of patients to appropriate medical facilities including the regional trauma center.
- · Suppression of structural, vehicular and wildland fires.
- Enforcement of the Florida and Monroe County Fire Codes, building and site plans review, hazardous materials storage regulation, hazardous situations investigations and mitigation.
- Other forms of public service and education.

#### **Major Variances**

Fire Rescue continues its efforts to fund enhancements that will improve the delivery of fire protection and emergency medical services to its customers while enhancing the safety of its personnel engaged in this hazardous profession. Major costs surround the second of four payments for the fleet wide self-contained breathing apparatus replacement program, the first year of a two-year program to deploy a thermal imaging camera on one piece of fire apparatus in every fire station in the county, and the replacement of unreliable and/or obsolete radio equpiment and power operated rescue tools.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Personnel Expenditures	3,111,527	3,208,261	3,947,532	0	3,947,532	739,271
Operating Expenditures	1,779,501	3,487,795	3,876,980	0	3,876,980	389,185
Capital Outlay Expenditures	200,082	688,023	851,168	0	851,168	163,145
Total Net Operating Budget	5,091,110	7,384,079	8,675,680	0	8,675,680	1,291,601
Transfers to Internal Service Funds	1,025,180	1,111,209	1,189,413	0	1,189,413	78,204
Total Interfund Transfers	1,025,180	1,111,209	1,189,413	0	1,189,413	78,204
Total Budgetary Costs	6,116,290	8,495,288	9,865,093	0	9,865,093	1,369,805

Funding Sources		FY 2003 Actual	FY 2004 Adopted	FY 2005 Proposed	FY 2005 Variance
General Fund		269,193	287,507	153,805	-133,702
Governmental Fund Type Grant		61,028	0	0	0
Impact Fees Fund - Fire Facilities		0	259,252	188,912	-70,340
Fire & Ambulance District 1		4,347,247	4,651,258	5,888,148	1,236,890
Upper Keys Trauma Care District		200,137	1,580,803	1,612,921	32,118
Fire & Ambulance District 6		795,663	910,311	937,364	27,053
Mstd - Plng/bldg/code/fire Mar		438,822	489,360	755,146	265,786
Losap Trust (610)		4,200	0	0	0
LOSAP TRUST FUND	_	0	316,797	328,797	12,000
	Total Revenues	6,116,290	8,495,288	9,865,093	1,369,805

Monroe County Government Fiscal Year 2005 Proposed Budget									
Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance			
EMS Administration	41.00	42.00	42.00	0.00	42.00	0.00			
Fire & Rescue Coordinator	3.00	3.00	5.00	0.00	5.00	2.00			
Fire & Rescue District 1	9.00	10.00	11.00	0.00	11.00	1.00			
Fire Marshal	3.00	3.00	3.00	0.00	3.00	0.00			
Upper Keys Trauma District	2.00	2.00	2.00	0.00	2.00	0.00			
Total Full-Time Equivalents (FTE)	58.00	60.00	63.00	0.00	63.00	3.00			
Total Authorized Positions	58.00	60.00	63.00	0.00	63.00	3.00			

# Fire & Rescue District 1

#### **Mission Statement**

We will ensure an effective fire rescue service, protecting life and property by providing top quality emergency care and transportation of the sick and injured. In addition, through high quality training in fire suppression, we strive to minimize the effect of fires, hazardous materials releases, and other natural or man-made emergencies on the environment, the economy, and the quality of life in Monroe County.

## **Summary of Services Provided**

Through eight fire and rescue stations, advanced and basic emergency medical services, fire suppression, vehicle rescue services are provided to the unincorporated areas of Monroe County and the City of Layton.

#### **Advisory Board**

• Board of Governors, Lower Keys Fire & Ambulance District

## **Major Variances**

A major variation is the impact of the contract with IAFF (International Association of Fire Fighters) Local 3909 that, when approved, will provide more competitive compensation levels for fire rescue personnel. The addition of three additional positions at Fire Station 17 (Conch Key) has created additional salary and overtime costs.

Desired Outcome / Performance Measures		Indicator	Units	FY 2003 Actual	FY 2004 Projected	FY 2005 Projected
Operations- Deliver an appropriately staffed fire supp	ression appara	itus to fire em	ergencies in Mo	nroe County F	ire Rescue's	
<ul> <li>service area within 6 minutes of dispatch.</li> <li>Number of calls responded to within six minutes of dispatch.</li> </ul>	spatch. (	oatch. Outcome - Lagging		1	1	1
Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Personnel Expenditures Operating Expenditures Capital Outlay Expenditures	482,420 657,700 17,522	503,113 776,923 126,415	1,015,122	0 0 0	641,811 1,015,122 247,350	138,698 238,199 120,935
Total Net Operating Budget Transfers to Internal Service Funds	1,157,642 261,684	1,406,451 291,395		0	1,904,283 314,246	497,832 22,851
Total Interfund Transfers	261,684	291,395	314,246	0	314,246	22,851
Total Budgetary Costs	1,419,326	1,697,846	2,218,529	0	2,218,529	520,683
Funding Sources			FY 2003 Actual	FY 2004 Adopted	FY 2005 Proposed	FY 2005 Variance
Fire & Ambulance District	•	otal Revenues	1,419,326 1,419,326	1,697,846 1,697,846	2,218,529 2,218,529	520,683 520,683
Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Protective Service Workers	9.00	10.00		0.00	11.00	1.00
Total Full-Time Equivalents (FTE)	9.00	10.00		0.00	11.00	1.00
Total Authorized Positions	9.00	10.00	11.00	0.00	11.00	1.00

Fiscal Year 2005 N - 4 Fire & Rescue Services

# Fire & Rescue Coordinator

#### **Mission Statement**

- To provide direction and oversight to ensure effective fire rescue services, protecting life and property by providing top quality emergency care and transportation of the sick and injured.
- Through fire prevention and education, high quality training, fire suppression, and fire investigative services, we strive to minimize the effect of fires, hazardous materials releases, and other natural or man-made emergencies on the environment, the economy, and the quality of life in Monroe County.
- Through high quality support and logistical services, we strive to provide responsive service to field personnel enabling them to accomplish the mission of Monroe County Fire Rescue.

## **Summary of Services Provided**

- · Administrative oversight,
- program development,
- · budgetary control and management,
- · policy development and enforcement,
- · safety program compliance,
- · development and delivery of training programs
- Supply and equipment purchasing, delivery, and repairs,
- facility maintenance,

#### **Advisory Board**

• Board of Governors, Lower Keys Fire & Ambulance District

Desired Outcome / Performance Measures		Indicator	Units	FY 2003 Actual	FY 2004 Projected	FY 2005 Projected
Training- to provide a Firefighter I training course to a Number of "1st Year" fire department personnel who successfully completed the state exam for Firefighter	have	Onroe County Output	volunteer fire de 1	e <b>partment pers</b> 1	<b>sonnel.</b> 1	1
Training- To increase Firefighter II certified personner  Attending students successfully completing the state of Firefighter II.	l in Monroe Cou	<i>Inty.</i> Output	1	1	1	1
Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Personnel Expenditures	247,986	272,074	405,178	0	405,178	133,104
Operating Expenditures	63,782	76,900	104,176	0	104,176	27,276
Capital Outlay Expenditures	0	17,250	36,228	0	36,228	18,978
Total Net Operating Budget	311,768	366,224	545,582	0	545,582	179,358
Transfers to Internal Service Funds	63,060	61,539	96,496	0	96,496	34,957
Total Interfund Transfers	63,060	61,539	96,496	0	96,496	34,957
Total Budgetary Costs	374,828	427,763	642,078	0	642,078	214,315
Funding Sources			FY 2003 Actual	FY 2004 Adopted	FY 2005 Proposed	FY 2005 Variance
General Fund			116,790	145,395	153,805	8,410
Mstd - Plng/bldg/code/fire	Mar		258,038	282,368	488,273	205,905
	T	otal Revenues	374,828	427,763	642,078	214,315
Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Administrative Support	1.00	1.00	2.00	0.00	2.00	1.00
Professionals	0.00	0.00	2.00	0.00	2.00	2.00
Protective Service Workers	2.00	2.00	1.00	0.00	1.00	-1.00
				0.00	E 00	2.00
Total Full-Time Equivalents (FTE)	3.00	3.00	5.00	0.00	5.00	2.00

# **Key Largo Fire & Rescue**

## **Mission Statement**

To provide top-quality, efficient response to fire rescue emergencies, including structural, vehicular, and wildland fire suppression, as well as vehicle extrication and hazardous materials mitigation services.

## **Summary of Services Provided**

- · Emergency response to vehicular accidents with injury,
- · suppression of structural, vehicular and wildland fires,
- · hazardous situations investigations and mitigation,
- other forms of public service and education

## **Advisory Board**

None

Desired Outcome / Performa	nce Measures		Indicator	Units	FY 2003 Actual	FY 2004 Projected	FY 2005 Projected
Operations- Deliver an appropriatel service area within 6 minutes of dis	ire Rescue's						
Number of calls responded to with	in six minutes of disp	oatch.	Outcome - Lagging	1	1	1	1
Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Personnel Expenditures		34	0	0	0	0	0
Operating Expenditures		367,572	298,265	365,509	0	365,509	67,244
Capital Outlay Expenditures	_	13,351	188,272	232,500	0	232,500	44,228
Total Net	Operating Budget _	380,957	486,537	598,009	0	598,009	111,472
Transfers to Internal Service Funds		51,649	57,526	59,087	0	59,087	1,561
Total I	nterfund Transfers	51,649	57,526	59,087	0	59,087	1,561
Tota	I Budgetary Costs	432,606	544,063	657,096	0	657,096	113,033
Fundi	ng Sources			FY 2003 Actual	FY 2004 Adopted	FY 2005 Proposed	FY 2005 Variance
Fire &	Ambulance District 6	3		432,606	544,063	657,096	113,033
		٦	Total Revenues	432,606	544,063	657,096	113,033

Fiscal Year 2005 N - 6 Fire & Rescue Services

# **EMS Administration**

#### **Mission Statement**

We will ensure an effective fire rescue service, protecting life and property by providing top quality emergency care and transportation of the sick and injured.

#### **Summary of Services Provided**

Emergency response to medical emergencies, vehicular accidents with injury, and transportation of patients to appropriate medical facilities including the regional trauma center.

#### **Advisory Board**

None

#### **Major Variances**

This personnel variance is directly related to the contract with IAFF (International Association of Fire Fighters) Local 3909. This cost center has 42 positions or approximately 80% of the personnel included in the contract. The contract, when approved, will provide more competitive compensation levels for fire rescue personnel.

Desired Outcome / F	Performance Measures		Indicator	Units	FY 2003 Actual	FY 2004 Projected	FY 2005 Projected
	propriately staffed advanced	life support (/	ALS) vehicle to	medical emerg	gencies in Mon	roe County Fir	е
<ul> <li>Rescue's service area with</li> <li>Number of calls responde</li> </ul>	ed to within six minutes of dis	patch.	Outcome - Lagging	1	1	1	1
	re that the primary EMS resonation for EMS rescue units are units.		e first out fire Efficiency	suppression un 1	n <b>it are in-servic</b> 98.52	ee <b>90% of the ti</b> 98.52	<b>me.</b> 98.52
	re that Monroe County Fire I	Rescue has in	stock the med	ical supplies ne	eeded to stock	all Rescue uni	ts
<ul> <li>and fire suppression units</li> <li>Percent of time that an area</li> </ul>	<b>98% of the time.</b> dequate inventory supply is ke	ept.	Efficiency	1	98	98	98
Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Personnel Expenditures		2,170,934	2,187,674	2,635,030	0	2,635,030	447,356
Operating Expenditures		571,949	548,376	587,792	0	587,792	39,416
Capital Outlay Expenditures		169,209	96,834	81,512	0	81,512	-15,322
	Total Net Operating Budget	2,912,092	2,832,884	3,304,334	0	3,304,334	471,450
ransfers to Internal Service Funds	Funds	592,317	628,888	645,553	0	645,553	16,665
	Total Interfund Transfers	592,317	628,888	645,553	0	645,553	16,665
	Total Budgetary Costs	3,504,409	3,461,772	3,949,887	0	3,949,887	488,115
	Funding Sources			FY 2003 Actual	FY 2004 Adopted	FY 2005 Proposed	FY 2005 Variance
	General Fund			152,403	142,112	0	-142,112
	Governmental Fund Type	Grant		61,028	0	0	C
	Fire & Ambulance District			2,927,921	2,953,412	3,669,619	716,207
	Fire & Ambulance District	-		363,057	366,248	280,268	-85,980
		Т	otal Revenues	3,504,409	3,461,772	3,949,887	488,115
Staffing Summary		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Administrative Support		2.00	2.00	1.00	0.00	1.00	-1.00
Professionals		1.00	1.00	2.00	0.00	2.00	1.00
Protective Service Workers		32.00	33.00	33.00	0.00	33.00	0.00
Technicians		6.00	6.00	6.00	0.00	6.00	0.00
Total F	Full-Time Equivalents (FTE)	41.00	42.00	42.00	0.00	42.00	0.00
	Total Authorized Positions	41.00	42.00	42.00	0.00	42.00	0.00

# **Fire Marshal**

#### **Mission Statement**

In partnership with the building official, assure a safe built environment. In addition, through fire prevention code enforcement and education, hazardous materials storage regulation, and fire investigative services, we strive to minimize the effect of fires, hazardous materials releases, and other natural or man-made emergencies on the environment, the economy, and the quality of life in Monroe County.

## **Summary of Services Provided**

- · Fire code enforcement,
- site plan review,
- building plan review,
- fire protection systems plan review,
- hazardous materials storage and transportation analysis,
- hazardous materials technical advice

#### **Advisory Board**

None

#### **Major Variances**

• Operating expenditures have been increased to reflect vehicle maintenance charges.

Desired Outcome /	Performance Measures		Indicator	Units	FY 2003 Actual	FY 2004 Projected	FY 2005 Projected
Fire Marshal- Plan review i	in accordance with Florida E	Building Code.					
Percentage of plans that			Efficiency	1	1	1	1
compliance within five w	• •						
•	and life safety inspections.  afety inspections conducted by	v	Output	1	1	1	1
	n all commercial buildings, ho		Calput		•	•	·
restaurants, service stati centers.	ions, public schools and day c	are					
		FY 2003	FY 2004	FY 2005	FY 2005	FY 2005	FY 2005
Budgetary Costs		Actual	Adopted	Continuation	Issues	Proposed	Variance
Personnel Expenditures		136,255	146,888	158,060	0	158,060	11,172
Operating Expenditures		13,273	16,870	19,170	0	19,170	2,300
Capital Outlay Expenditures	<u>-</u>	0	0	45,306	0	45,306	45,306
	Total Net Operating Budget	149,528	163,758	222,536	0	222,536	58,778
Transfers to Internal Service	Funds	31,256	43,234	44,337	0	44,337	1,103
	Total Interfund Transfers	31,256	43,234	44,337	0	44,337	1,103
	Total Budgetary Costs	180,784	206,992	266,873	0	266,873	59,881
	Funding Sources			FY 2003 Actual	FY 2004 Adopted	FY 2005 Proposed	FY 2005 Variance
	Mstd - Plng/bldg/code/fire	Mar		180,784	206,992	266,873	59,881
		Т	otal Revenues	180,784	206,992	266,873	59,881
							<b>5</b> 1/ 000 <b>5</b>
Staffing Summary		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Administrative Support		0.00	1.00	1.00	0.00	1.00	0.00
Officials & Administrators		1.00	0.00	0.00	0.00	0.00	0.00
Professionals	_     .   .     .	2.00	2.00	2.00	0.00	2.00	0.00
Total	Full-Time Equivalents (FTE)	3.00	3.00	3.00	0.00	3.00	0.00
	Total Authorized Positions	3.00	3.00	3.00	0.00	3.00	0.00

# **LOSAP**

# **Major Variances**

Budget has been adjusted to reflect available funding.

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Operating Expenditures		4,200	316,797	328,797	0	328,797	12,000
	Total Net Operating Budget	4,200	316,797	328,797	0	328,797	12,000
	Total Budgetary Costs	4,200	316,797	328,797	0	328,797	12,000
				FY 2003	FY 2004	FY 2005	FY 2005

Funding Sources		FY 2003 Actual	FY 2004 Adopted	FY 2005 Proposed	Variance
Losap Trust (610)		4,200	0	0	0
LOSAP TRUST FUND		0	316,797	328,797	12,000
	Total Revenues	4,200	316,797	328,797	12,000

# **Impact Fees Fire & EMS**

# **Major Variances**

Budget has been adjusted to reflect available funding.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Capital Outlay Expenditures	0	259,252	188,912	0	188,912	-70,340
Total Net Operating Budget	0	259,252	188,912	0	188,912	-70,340
Total Budgetary Costs	0	259,252	188,912	0	188,912	-70,340

Funding Sources		FY 2003 Actual		FY 2004 Adopted	FY 2005 Proposed	FY 2005 Variance
Impact Fees Fund - Fire Facilities			0	259,252	188,912	-70,340
	Total Revenues		0	259,252	188,912	-70,340

Fiscal Year 2005 N - 10 Fire & Rescue Services

# **Upper Keys Trauma District**

## **Mission Statement**

To ensure access to definitive care for critical trauma patients at the appropriate trauma center within the time frame established by the American College of Surgeons Committee on Trauma.

## **Advisory Board**

Upper Keys Trauma Board

## **Major Variances**

• None

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Personnel Expenditures		73,898	98,512	107,453	0	107,453	8,941
Operating Expenditures		101,025	1,453,664	1,456,414	0	1,456,414	2,750
Capital Outlay Expenditures	_	0	0	19,360	0	19,360	19,360
-	Total Net Operating Budget	174,923	1,552,176	1,583,227	0	1,583,227	31,051
Transfers to Internal Service Funds		25,214	28,627	29,694	0	29,694	1,067
	Total Interfund Transfers	25,214	28,627	29,694	0	29,694	1,067
	Total Budgetary Costs	200,137	1,580,803	1,612,921	0	1,612,921	32,118
	Funding Sources			FY 2003 Actual	FY 2004 Adopted	FY 2005 Proposed	FY 2005 Variance
Upper Keys Trauma Care District			200,137	1,580,803	1,612,921	32,118	
	Total Revenues		200,137	1,580,803	1,612,921	32,118	
Staffing Summary		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Proposed	FY 2005 Variance
Administrative Support		1.00	1.00	1.00	0.00	1.00	0.00
Officials & Administrators		1.00	1.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTE)		2.00	2.00	2.00	0.00	2.00	0.00

Fiscal Year 2005 N - 11 Fire & Rescue Services